

## Draft Minutes

Old First Reformed United Church of Christ  
Minutes for the Annual Congregational Meeting 2017  
January 28, 2018

A Potluck Luncheon and Hymn Sing preceded the Annual Meeting.

The meeting was called to order by Jonathan Atwood and opened with a prayer by Pastor Michael Caine.

A quorum was present.

Motion to offer voice to anyone present who is not a member  
Motion carried.

Motion to Approve Minutes for 2016 Annual Meeting  
Motion carried.

Introduction of Vanni Thach as our new Administrator. Thank you to Woody Ulmer for his service as administrative support.

Vannie was with us during worship, but did not remain for the meeting.

Questions on Reports from SLG, Directors, and Staff  
There were no questions.

Approval of Financial 2018 Budget  
Jonathan Vogan reviewed the Actual Budget for 2017 and proposed the Budget for 2018.

2017- Budget year ended with a positive balance of approximately \$10,000. Expenses were less than budget due in part to a gap in the administrator position. Payroll is the largest budget expense.

2018- Proposed Budget is based on Actual Pledges and that is a good sign.

Motion to Approve the Budget for 2018 – by Spencer Anderson and Clark Dingman  
Motion carried.

The Slate of Elections  
Thank you to all who served this past year. Beth Walker reviewed the work of the Discernment Task Force. There are no open elected positions at this time.

Bill George will serve as Assistant Financial Secretary.

### Motion to accept the New Slate

Motion carried.

### Affirmation of Appointments of Church Leaders

Thank you from Michael on behalf of the congregation for the leaders who have agreed to serve. We received the leadership positions and terms.

### Capital Campaign Update and Next Steps

Phase 1 is complete. Included the elevator overhaul, replaced lighting, window repairs, exterior work, and sound system.

Some funds are available for Phase 2, approximately \$75,000. These funds could be used for exterior work site improvements- such as lighting and regrading. Admin SLG will come back to the congregation with specifics. Thank you to all contributors.

### 4th Street Parcel Report and Recommendations

Parcel Committee report was presented by Clark, with thanks to the team for their work.

A formal recommendation was made to the Board of Elders after careful review of 3 finalist proposals and tours of the facilities operated by the organizations.

NO VOTE occurred at this meeting, as it was informational only. There will be more opportunities to ask questions and meet potential partners.

Questions regarding the future of the shelter will also be discussed at a future date. Focus is on developing permanent supportive housing.

Recommendation on the table to move forward with Community Ventures.

Vote will occur later, after more questions and answers.

### Closing Prayer and Hymn

The meeting ended with a Closing Prayer by Pastor Michael Caine and the singing of a hymn.

Minutes respectfully submitted,  
Kathy Sykes